

SCSA
Annual General Meeting
November 14th 2015
United Synergies – Noosaville

Pre –AGM address by Charles Shewing, Grant Application Specialist.

Originally met through Karen and David Cookman. He works for an organisation called NISER, Noosa Institute for Socio-Economic & Environmental Research. They assist with the application process for mixed grants but also can help organisations and Incorporated Associations with other services.

His basic advice is that Incorporated Associations will always get some funding but the application process has some complexity. He also noted that “grantors” don’t look so much at value but they like to ensure all the boxes have been ticked off in the application process.

Types of funding are as follows:

- Up to \$35K from Gaming grants (assessed quarterly)
- Up to \$5K from local council (assessed half yearly)
- From \$100K to \$1.5M from Qld Government.
- He indicated that the idea was to apply not for the full value of the grant in year one but to start with say \$25k and then apply for annual increments of \$10 to \$20K.
- There is an expectation from Grantors that the Club would make a financial contribution to the project for which the grant is being requested.
- The most important thing is to “play the game” i.e. get the grant application into the system.
- Grant applications can be sought for equipment and fit-out of the hanger before the hanger is built.
- Clubs need to be proactive about getting the grant application process underway as there are always time delays from application to finalisation of grants.
- He believes we will not have much trouble with getting funding for Teewah because we are providing a facility that can be utilised for emergencies.

Charles' fees are \$400 per grant to write and submit or if we want to write the application and send it to him for review the estimated charge would be \$60.00.

The President thanked him for his attendance to address the members and for the information provided. John Vasta advised we could discuss further during general business in the AGM.

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November 14th 2015 @ 6:55pm
United Synergies – Noosaville

Meeting commenced

The President opened the meeting at 6:55pm and thanked members for the good numbers in attendance.

Present

Paul Green, Tex Beck, Paul McNab, Henryk Wojcik, Joel Meulman, Michael Cleland, Chris Southwell, Shane Gingell, Karen Cookman, David Cookman, Allan Hutchinson, Cowan Caldwell, Adrian Alback, Matthew Foote, Lynford Rosso, Gary Allan, Paul Thomas, John Vasta, Richard Palmer, Michael Simpson, Jonathan Allan, Daniel Fleming, Darren MacNamara

Apologies and proxies

The President called for apologies. The following apologies were received:
Tindal Tarran, Jean Luc Le-Jaille, Geoffrey Cole, Martin Armstrong, Kent Gosden.

Proxies were called for and the following were received.

Martin Armstrong for David Cookman

Tindal Tarran for Shane Gingell

Previous Minutes

The Secretary read the minutes from the 2014 AGM held Oct 18th 2014 at United Synergies Tewantin

Moved David Cookman, seconded Shane Gingell that the minutes be adopted as a true & correct record.

Motion carried

Treasurer's report

Treasurer presented the financial report accompanied by the Auditors statement and associated notes which indicated that all was in order. Our holdings in member funds totalled \$57,108.08. He also advised that our fee income had grown and we had also benefited from the on boarding of funds from the windup of the Conondale Club.

Shane Gingell enquired what value of funds was received from Conondale Club and Allan advised that \$11,605.00 was received. It was also noted that a further \$7K approximately was expected to be received from the Qld Association disbursement for 2014 and 2015. It was also noted that revenue had accelerated recently due to membership renewals.

Moved Karen Cookman seconded Tex Beck that the Treasurers report be adopted as a true & correct record.

Motion carried

Business arising from the previous minutes

Nil

Presidents Address

President advised the meeting that he would not be considering or seeking re-election. He was originally elected in 2012 and had served 3 years and feels that the position needs new blood with new ideas and new energy. He also noted that there was a steep learning curve due to the significantly complex operating environment that the club now functions within and it was important to ensure that the elected representatives had the skills to enable them to undertake the significant roles they would find themselves in. He also observed that if you were satisfied with the performance of Committee Members then re-electing them retains the experience and knowledge gained. He advised that he enjoyed the position and felt the club had fixed things that needed to be fixed and that the club had been brought into 2015. The President then reflected on progress made during the past year and the challenges that are still to be faced in the year ahead.

Progress made in 2015

- Lease on Teewah Hangar – He asked for an update from Paul McNab. Paul advised we had received a final lease document offering 3 years with an amended start date of 5/11/15. David Cookman also advised about a call received from Councillor Frank Pardon in relation to our request for a 3x3x3 lease. Further correspondence advised since May 2015 the Council was only offering 3 year leases but could consider further negotiations for 5 or 10 year leases in special circumstances. He advised that the all local sporting clubs are issued with the standard 3 years lease. Councillor Pardon advised that the majority of Councillors will support us in signing the 3 years lease. David expressed the clubs concern that we will be developing an asset that may be worth in excess \$100K in value without the security of a long term lease arrangement. Council Pardon assured David that he has never seen the breaking or non-continuance of a lease in the Council's history and he strongly recommended that the Club sign the 3 year lease in the first instance and then look to negotiate extensions prior to the conclusion of the term of the lease. It was noted that the Teewah base is crucial for the future of our club and we have the choice of accepting the 3 year lease or hanging out hoping for something better. Karen Cookman's view was to lock it in now and this was supported by Shane Gingell and other members. It was agreed that we would discuss further in general business.
- Teewah Beach - President also noted that after a 3 year process we had finally gotten Teewah back with some conditions. He noted that the operating environment the Club now finds itself in is hugely different from what it was a few years ago. There are permits, leases, other stakeholder needs including Councils and Government Departments to satisfy and this demands much greater rigour and a much greater time commitment from the Committee Members. The President particularly thanked Paul McNab for the hours of pro bono work undertaken on behalf of the club. He also noted that we had to be ever vigilant when using sites because other stakeholders are watching our behaviour closely - particular QPW&S at Teewah and Rainbow and residents at Sunrise and North Sunshine.
- Radios - The Clubs adoption of radio usage during the year was overwhelmingly supported by members and this was a positive for the Club.

- Sunrise launch - He commented on the work done at Sunrise launch during the year and noted that whilst some controversy arose involving one of our Committee members, it was fully supported by the Council, local residents have also provided positive feedback and it has significantly improved the site for our purposes. One of our Committee Members had been concerned enough to submit a grievance, which the Management Committee had responded to in a very professional, diligent and respectful fashion. He noted that there was still some work to be done – most notably signage.
- Club shirts – we have now gotten some decent & modern shirts and members were encouraged to wear them when we fly. If locals and local business people see us and appreciate us spending money with them this has a beneficial effect for our club and helps the community see that we are an organised group.
- Commercial operators Code – all operators have agreed to use the HGFA Commercial Operators Code of Conduct as the basis for their operations when using club assets.
- Discussions have been opened during the year with Maroochy ATC re the outside chance of getting Coolum and Ninderry sites re-opened. There are commercial aircraft factors involved however the door is open for us to continue to discuss.

Challenges ahead

- The Teewah Hanger is essential for the future of our Club and will require diligence and perseverance from the incoming Committee to drive this project to fruition.
- Sunrise launch requires further maintenance and signage. He also noted the activity of residents some of whom now want us out of the Sunrise/Sunshine sites and are past agreeing to compromise.
- He also touched on the need for the safety Subcommittee to become active and to incorporate some courses and training for all members to gain skills, knowledge and ability.
- Safety Officers - He also observed we needed more safety officers and appealed to members to consider this as a way of supporting their Club and helping ensure that we foster the right culture and help ensure that we manage our sites and comply with stipulations and regulations. This was supported by Shane Gingell who gave a briefing on the recent operations in relation to CASA and the HGFA.
- President concluded his address with some thankyou's:
 - Chris Dobinson for his sterling work with the web site.

- Shane Gingell for his work with different documentation submissions in relation to Point Cartwright, Teewah and Rainbow sites in particular.
- David and Karen Cookman for their work in relation to the hanger and other projects and for their hospitality and their ongoing commitment to the sport and our Club.
- Paul Green as Secretary for his support and many hours of work undertaken in what was a difficult year requiring huge amounts of time and commitment.
- Allan Hutchinson for his diligence in managing the finances and the quality of the reports he has provided to the AGM.
- The President thanked all the people who were involved in the different Subcommittees for their work and effort during the course of the year.
- In moving to the election of Office Bearers, he reiterated his call to ensure that nominees for positions were not just friends but members who were up to task and had the skills and capabilities required to fulfil the Committee positions. He also noted that whilst it is not in the constitution he felt there were too many conflicts of interest in having a Club President who was a Commercial Operator. John's view had the support of the Vice President, David Cookman.

Election of Office Bearers

The President vacated the Chair and Paul McNab conducted the Election of Office Bearers.

Nomination for all positions including committee members were received in accordance with the table below.

PRESIDENT			
Candidate	Proposed by	Seconded by	Elected
Paul Green	John Vasta	David Cookman	Unopposed
VICE-PRESIDENT			
Candidate	Proposed by	Seconded by	Elected
David Cookman	Paul Green	John Vasta	Elected by ballot
Shane Gingell	Shane Gingell	Darren MacNamara	
TREASURER			
Candidate	Proposed by	Seconded by	Elected
Allan Hutchinson	Karen Cookman	Cowan Caldwell	Unopposed
SECRETARY			
Candidate	Proposed by	Seconded by	Elected
Karen Cookman	John Vasta	Paul Green	Unopposed

COMMITTEE MEMBERS				
	Candidate	Proposed by	Seconded by	Elected
1	Shane Gingell	John Vasta	Paul Green	Unopposed
2	Tex Beck	Shane Gingell	Allan Hutchinson	Unopposed
3	Paul McNab	Paul Green	Karen Cookman	Unopposed
4	Chris Southwell	Shane Gingell	Darren MacNamara	Unopposed
5	Tindal Tarran	Shane Gingell	Tex Beck	Unopposed
6	John Vasta	Karen Cookman	Garry Allen	Unopposed
7	Darren MacNamara	Shane Gingell	Chris Southwell	Unopposed
8	Paul Thomas	John Vasta	Allan Hutchinson	Unopposed

Prior to the election of the Committee Members it was agreed that the club would accept more nominations than the constitution requires (if forthcoming) due to the ongoing additional project that the Club needs to address in this coming term. Eight nominations for Committee roles were subsequently received and all members agreed to extend the number of Committee Members to eight.

New President Paul Green assumed the Chair and thanked the members for their support and confidence. He commented on the need to move beyond a “business as usual” Club and stressed the need to continue to develop in several areas. He highlighted the importance of:

- Building a sustainable future – we don’t own any sites. We are beholden to the goodwill and whim of external stakeholders including the State Government, QPWS, Councils, residents, environmental groups and any other body with a vested interest in the areas in which we operate. We need to set our minds to getting a site that we own.
- Paul commented that he had been involved in many sporting clubs and the successful ones had all built a sustainable future based on a strong junior nursery. We need to set our minds to developing a Junior Sports Aviation Wing. This has a number of benefits. It helps support Commercial Operators and we need to do more to support them. It helps develop and grow membership. It helps our profile within the Community and with other key external stakeholders.
- We need to develop our media profile – in an increasingly complex operating environment we need the region in which we operate and the communities with whom we operate to regard SCSA as a valuable and desirable community asset.
- We need to bring the Rainbow Festival back into the forefront of our agenda.

- We need to complete the Teewah Hanger.

Paul then thanked John Vasta for the outstanding leadership and temperament that he had demonstrated during some difficult periods and on a personal note thanked him for the personal support provided to all committee members.

General business

Teewah Lease – Discussion picked up from earlier in the meeting and it was proposed Paul Green and seconded Shane Gingell that the Club sign the 3 year lease.

Motion carried.

The matter of costs for signing the lease was discussed and it was proposed John Vasta and seconded Shane Gingell that the Club allow up to \$5,000.00 for lease costs including \$542 fee for lodgement of lease and payment of Noosa Council Solicitors fees as per lease terms and conditions from Council.

Motion carried.

Grant Application - it was proposed by Paul McNab and seconded by Shane Gingell that the Club spend up to \$500 to engage Charles Shewring from NISER to make application for an initial grant in the November round on behalf of the Club.

Future grants would be proposed for as required.

Motion carried.

Life Membership - it was proposed by Cowan Caldwell and seconded by David Cookman that the club bestow Life Membership on John Vasta for his services and commitment to the club and the quality of his time as President. A number of members had made comment during the meeting with complimentary sentiment in recognition of his tenure and contribution as President and the motion was overwhelmingly carried.

See also the attachment to these minutes from incoming President Paul Green recognising the awarding of this honour.

Ramp at Teewah – Shane Gingell requested that the new Committee escalate the resuscitation of the Teewah Ramp project which had stalled due to other issues that

held higher priority in the past three years. The President to initiate contact with QPWS to progress.

Club Shirt – there was significant discussion in relation to how to get club members wearing the new shirts to project a unified and organised profile. Various options were discussed including:

- Increasing membership fees to as much as \$99 and providing a shirt to full members at no additional cost.
- Increasing membership fees by approximately ½ what the shirts cost the club and then including a shirt as part of the full membership (i.e. the Club subsidises the cost of the shirt).
- Increasing fees by an amount to be determined and making shirts available for purchase at close to Club cost price for full members. This represents approximately half the price a non-member can purchase the shirt for. In this scenario the fee increase needs to be reasonable & not too steep in one hit.

It was generally agreed that:

- Our fees relative to our peer Clubs and relative to the perceived value of the Assets we manage and provide access to are far too low.
- Increasing our fees by too large an amount in one go may cause some initial hardship for some members.
- Our fees have not increased in two years so some increase is warranted.
- Fees for visiting members are far too low in comparison to other club and need to be increased.

After further discussion, it was proposed by John Vasta and seconded by David Cookman that we would increase the membership fees to \$75.00 for full members to take effect on 01.01.2016

Motion carried.

After further discussion, it was proposed by Paul Green and seconded by John Vasta that we would increase the visiting membership fees to \$40.00 per month, to take effect on 01.01.2016.

Motion carried

It was proposed by John Vasta and seconded by David Cookman, that the shirts be made available on the clubs web site at a cost of \$69.95 per shirt plus postage to the

general public and that full members were able to buy shirts at a cost of \$39.95 plus postage

Motion carried.

President noted that the purpose for getting the shirts is to get members wearing them. His concern is that by providing an option to purchase as opposed to including a shirt in the price of membership, sub-optimal take-up may occur. Members agreed that the Committee would review shirt sales in 3 months from date of the AGM and if a change is warranted the Committee will reassess & look at making make appropriate changes.

It was proposed by John Vasta and seconded Allan Hutchinson that the special Safety Officers shirt be provided free of charge to existing Club Safety Officers as well as to future Safety Officers on their appointment.

Motion Carried.

Paragliding Marcus Beach – matter of PPG’s flying at Marcus Beach was raised by David Cookman in relation to complaint received from a local resident who called the police. It was noted that the PPG’s had not done anything in violation of HGFA operations or site rules. It came to light that the PPG pilots had been filming at the time for a two day period. The suggestion was made that it would be in the Clubs’ interested to do this sort of activity at Teewah where the likelihood of complaints is reduced.

Shanes Gingell’s Probation – as a result of 2014 AGM, Shane was on 12 months’ probation in relation to the use of Club Sites for training purposes. It was proposed by Paul Thomas seconded John Vasta that Shane’s use of Club sites for training purposes be confirmed.

Motion carried.

The President declared the meeting closed at 10:15pm

Karen Cookman
Secretary
SCSA